



Connie B. Hayes

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Dear Families, Guardians, and Parents:

We are reaching out to invite you to a **Parent Focus Group about your experiences with the New Paltz Central School District's Guidance Department** on January 14, 2019 from 6:00PM to 7:00PM in the High School Audion. The purpose of this focus group is to provide qualitative data for a Guidance Department Review that the New Paltz Central School District is presently undertaking.

This fall, the New Paltz Central School District engaged Public Consulting Group (PCG) to conduct a districtwide review of its guidance department, looking specifically at:

- **Core Guidance Functions**
- **College and Career Readiness Programming**
- **Compliance**
- **Guidance Information Management**
- **Staffing and Organizational Analysis**
- **Budget**
- **Stakeholder Engagement**

PCG, with offices in Albany and New York City, has decades of experience conducting such education program reviews. This review of our guidance department kicked off in November and will conclude on April 2019. At that time, PCG will present a comprehensive report and subsequent actionable recommendations to the Board of Education.

During this parent focus group, two members of the PCG team will be facilitating the meeting. Notes will be taken throughout the focus group; however, PCG team members will not include names or personally identifiable information about parents or children in their report. In addition, members of the New Paltz Central School District's administrative team or guidance department will not be present during this meeting.

Should you have any questions or need additional information, please do not hesitate to reach out to me.

Sincerely,

Connie Hayes